

**Information**  
**for**  
**Training Supervisors and Trainers**  
**of**  
**Hong Kong College of Emergency Medicine**  
**on**  
**Training Track**  
**via**  
**Hong Kong Intercollegiate Board of Surgical Colleges**

**(Jan 1999)**

## Hong Kong Intercollegiate Board of Surgical Colleges (HKIBSC)

### Introduction

The HKIBSC is formed to look after basic surgical training. The constituent colleges include the specialties of emergency medicine, surgery, orthopaedics and ENT. For the HKCEM, this represent an alternative track leading to the diploma of aFRCS which will be considered equivalent to our own intermediate examination. Trainees under the HKIBSC can, after passing the intermediate examination, choose a career among the four specialties. However, for the purpose of registration, the trainee need to be recommended by one of the constituent colleges.

### Enrollment

- Intake of trainees will be twice a year i.e. January and July. The deadline for application will be end of January and July.
- Trainees are required to fill in a form. (appended)
- An annual registration fee of HK\$ 500 will be charged to cover administrative costs for running the Board

### Clinical Experience

- 6 months of general surgery and orthopaedics respectively are mandatory
- 2 6-month rotations in other surgical specialties (emergency medicine included) is required
- from 1 Jan., 1998 onwards, the HKIBSC will only recognise relevant experience of registered trainees. There will be **no** retro-active recognition for training received after 1 Jan., 1998 if the trainee is not registered.
- clinical training prior to 1 Jan., 1998 will be certified by the training supervisor and vetted individually by the HKIBSC.

### Logbook

- Trainees are required to keep a logbook to keep record of training received
- The logbook will be examined by the trainer at 3-month intervals
- The logbook will be examined the HKIBSC every 6 months
- At the end of each 6 month training, the trainee should submit the logbook together with:
  - 2 Assessment forms filled in by two assigned trainers (appended)
  - a logbook summary (appended)
  - a logbook summary report (appended)
- The objective of this exercise is to make sure that trainees are receiving proper training and to identify trainees or training centres which are below the required standard.

## Training supervisor and trainers

- The training supervisors will recommend trainees to the College and HKIBSC
- The training supervisors should advise potential trainees of the HKIBSC pathway
- The training supervisors should advise potential trainees that registration with HKIBSC is needed even for Part A (MCQ) part of the examination.
- Trainees could take both routes if they want and are willing to pay the extra costs
- Training supervisors should advise potential trainees that the HKIBSC or the HKCEM are under no obligation to arrange elective rotations for trainees. They should be warned that many trainees could not complete the 4 required rotations for examination within 2 years.
- Trainers are required to examine the logbook of a trainee every 3 month to make sure the trainee has received proper training and make good any deficits.
- All trainees (**including icb trainee rotating from other units**) are required to log their experience in our College Logbook. Our trainees should already have the College logbook. Elective trainees can buy the logbook record sheets (without folder) at HK200 per pack at present ( subject to review by the College Council). The logbook can be purchased by the trainer on behalf of the trainee or the trainee can approach Dr. KM Li for the requisition. The trainee need to produce a letter certifying that the trainee is a trainee under the intercollegiate board.
- TWO** trainers are required to fill in an assessment form every 6 months for trainees under his supervision. **NB: if a trainee attract an assessment of 3 (fair) in any category, the period of training under review WILL NOT be endorsed by the Board.**
- The training supervisor will submit the required assessment forms, logbook summary and logbook summary report of individual trainees through the College Education Committee to the HKIBSC

## Relation with the College Training Programme

- The HKIBSC route represents an alternative track only.
- The training requirements as stated in the College training programme remain unchanged.
- If a trainee chooses the HKIBSC track only, he or she will still need to undergo 6 months of training in internal medicine.
- The college Logbook will also be used for trainees under the HKIBSC.

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**Logbook Summary \_\_\_\_\_ to \_\_\_\_\_  
For Inter-collegiate Board Trainee**

|  | No. of Supervised Practice | No. of Independent Practice |
|--|----------------------------|-----------------------------|
| <b>Resuscitation and Cardiac Procedures</b>      |                            |                             |
| 1. Participation as resuscitation team member    |                            |                             |
| 2. Defibrillation                                |                            |                             |
| 3. Cardioversion                                 |                            |                             |
| 4. Transcutaneous external cardiac pacing        |                            |                             |
| 5. Others, please specify                        |                            |                             |
| <b>Airway Management and IV Access</b>           |                            |                             |
| 1. Endotracheal intubation                       |                            |                             |
| 2. Surgical airway                               |                            |                             |
| 3. Central line insertion                        |                            |                             |
| 4. Peripheral vein cutdown                       |                            |                             |
| 5. Intraosseous puncture                         |                            |                             |
| 6. Others, please specify                        |                            |                             |
| <b>General Surgical Procedure</b>                |                            |                             |
| 1. Suturing                                      |                            |                             |
| 2. Chest drain insertion                         |                            |                             |
| 3. Pericardiocentesis                            |                            |                             |
| 4. Diagnostic peritoneal lavage                  |                            |                             |
| 5. Insertion of sengstaken tube                  |                            |                             |
| 6. Participation as trauma team member           |                            |                             |
| 7. I&D of abscess                                |                            |                             |
| 8. Others, please specify                        |                            |                             |
| <b>Orthopaedic Procedure</b>                     |                            |                             |
| 1. Close reduction of limb fractures/dislocation |                            |                             |
| 2. Exploration and removal of foreign bodies     |                            |                             |
| 3. Application of plaster and splints            |                            |                             |
| 4. Surgical treatment of IGTN                    |                            |                             |
| 5. Release of subungual haematoma                |                            |                             |
| 6. Others, please specify                        |                            |                             |
|  |                            |                             |
|  |                            |                             |
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|  |                            |                             |



## Instructions for Intercollegiate Board Trainees

Trainees who have enrolled as a trainee under the intercollegiate board (icb) are required to keep a log of their experience.

All trainees (**including icb trainees rotating from other units**) are required to log their experience in our College Logbook. HKCEM trainees should already have the College logbook. Elective trainees can buy the logbook record sheets (without folder) at HK200 per pack at present ( subject to review by the College Council). The cheque should be payable to “The Hong Kong College of Emergency Medicine”. The logbook can be purchased by the trainer on behalf of the trainee or the trainee can approach Dr. KM Li (Cosultant of AED of UCH) for the requisition. The trainee need to produce a letter certifying that the trainee is a trainee under the intercollegiate board.

- The logbook will be examined by the trainer at 3-month intervals
- The logbook will be examined by HKIBSC every 6 months
- At the end of each 6 month training, the trainee should submit the logbook together with:
  - 2 Assessment forms filled in by two assigned trainers
  - a logbook summary
  - a logbook summary report
- It is the duty of the trainees to keep their logbooks current and fill in the summary forms. The required forms are available from the training supervisor
- The objective of this exercise is to make sure that trainees are receiving proper training and to identify trainees or training centres which are below the required standard.
- NB: if a trainee attract an assessment of 3 (fair) in any category, the period of training under review WILL NOT be endorsed by the Board.**
- The training supervisor will submit the required assessment forms, logbook summary and logbook summary report of individual trainees through the College Education Committee to the HKIBSC