

**Summary of Training Requirement / Arrangement**  
**Education Committee (HKCEM)**

**Trainees assessment and training requirement**

- Trainees will be assessed 6-monthly
  - Assessment period: Jan-June, July-Dec
  - Assessment meeting (Training Supervisor meeting) will usually be held in late Jan and late July to review trainee assessment of the immediately preceding half-year assessment period
  
- Full accreditation of the 6-month training only if all of the followings are fulfilled
  - All score in Annual Assessment Form of Training Supervisor  $\geq 3$  (i.e. at least satisfactory in all of the categories in the assessment form), and
  - Fulfillment of College Training Point requirement, and
  - Completion of written assignment (unless exempted during elective rotation in other specialties), and
  - Satisfactory completion of Logbook
  
- Remedial to make up of any deficit is allowed only if one of the above is not fulfilled
- Remedial is not allowed and the experience is NOT recognized if TWO or more of the above is not fulfilled
- On remedial if the deficit is not made up, the experience will only be accredited for 3 months

**Training Point (TP) requirement**

- 15 training points per 6-month period, with
  - At least 8 TP must be Cat. A
  - The rest can be Cat. B TP (or Cat. A TP)
- Excess Training Points earned in a particular 6-month period cannot be carried over to the next 6-month assessment period
- During elective training in other specialties, all the 15 TP can be either Cat A or Cat B (or both)
  
- Cat A Training Point activities
  - Educational activities organized by the HKCEM and other educational activities pre-approved by Education Committee of HKCEM as Cat A training activities
  - Examples (please refer to the document “CME activities accredited with Category A Training Points” for details)
    - Joint Clinical Meeting (JCM)
    - Toxicology round
    - College Scientific Symposium
    - College Tutorial
    - College Free Paper presentation
- Cat B Training Point activities
  - Other (non-Cat A) training activities accredited by HKCEM
  - Examples
    - Accredited A&E Departmental training activities
    - Academic activities organized by the HKAM training unit that the trainee is currently in
    - Academic activities accredited by HKAM College(s)

**Written Assignment requirement**

- Written assignment for **both basic and higher trainees is one every 6 months**
  - Best Evidence Topic (BET) for basic trainees
  - Review article (Topic Review) for higher trainees
  
- During elective rotation in other specialties, the written assignment is waived for the elective period
  
- Written assignment is waived if the actual training period to be accredited is  $\leq 3$  months

**Research Requirement**

- At least ONE original research project within 6-yr training
  - Case report, case series or review articles are NOT accepted
- It must fulfill the followings
  - Trainee as first author, AND
  - Related to medical science, AND
  - Any one of the followings
    - Accepted for publication<sup>1</sup>, or
    - Accepted for oral presentation<sup>2</sup> in a HKCEM-organized education activity (e.g. SSEM) and judged by College appointed adjudicators as of satisfactory standard

## Remarks:

1. Accepted publication defined by HKCEM Council as “the publication should be a peer-review journal that is indexed in EM Base or Medline (e.g. HKJEM, HKMJ)”
2. Arrangement for oral presentation in a HKCEM-organized education activity
  - Prior application to Training Subcommittee, Education Committee, HKCEM
  - With (soft copy) of the full paper
  - At least 1 month before the date of the oral presentation
  - Upon receiving such application, EC will arrange a panel of adjudicators to vet the presentation during the activity. The research requirement is considered as fulfilled only if the paper / presentation is judged by College appointed adjudicators as of satisfactory standard
3. Those who have completed all 6 years accredited training before 31 Dec 2004 are exempted from the research requirement

**Summary of Requirement for Recognition of Emergency Medicine experience**

- Attain 15 Training Points (TP)
  - At least 8 TP must belong to Cat A in every 6 months
  - During elective training in other specialties, all the 15 TP can be either Cat A or Cat B (or both)
- Completion of written assignment
  - Higher trainee: 1 topic review article in every 6 months
  - Basic trainee: 1 best evidence topic article in every 6 months
- All score in Annual Assessment Form of Training Supervisor  $\geq 3$  (i.e. at least satisfactory in all of the categories in the assessment form)
- Satisfactory completion of logbook
- Completion of at least one original research project during the course of training (except for those who have completed all 6 years accredited training before 31 Dec 2004)

**Elective candidates from other Specialties Seeking Recognition of Emergency Medicine experience from HKCEM**

- Their Emergency Medicine experience (as basic training) recognized only if they
  - Fulfill same training requirements as our College basic trainees (Calculated on a pro-rata basis if elective < 1 yr), and
  - Complete the same required written assignment (waived if elective period  $\leq$  3 months)
  - Satisfactory standard as assessed by Training Supervisor
- Experience to be accredited in the immediate next half-yearly trainee assessment meeting
- Candidate has to keep the accreditation document as record and proof of the accredited experience

**Recognition of Emergency Medicine experience for ICB trainees having Rotation in A&E**

- All ICB trainees would be required to fulfil the same training requirements as our College basic trainees before their period of emergency medicine rotations could be accredited (as basic training in Emergency Medicine)
- Experience to be accredited in immediate next half-yearly trainee assessment

**Recognition of Emergency Medicine experience for Resident Without Parent College**

- Prerequisite for retrospective recognition
  - Training post available to accommodate the prospective trainee during the period in question, and
  - Fulfill all the training requirements as our College basic trainees during the period in question
- Only up to 6 months' Basic Training in Emergency Medicine can be recognized
- Experience to be accredited in the immediate next half-yearly trainee assessment
- Candidate has to keep the accreditation document as record and proof of the accredited experience