June 2009

Hong Kong College of Emergency Medicine
Report of Training Supervisor for the period _____

Hospital: _____

Total No. of trainer (include supervisor): _____

*Any movement of trainer: Yes / No Please state: _____

Total no. of accredited training post: _____

No. of trainees: _____

Period of training

Name of trainees	A&E Department	Other Departments

Training Centre Summary

All trainees must fulfil the following criteria before their EM experience will be recognized:

- Attain 15 Training Points (TP), of which at least 8 TP must belong to Cat A (except during elective in other specialty when Cat A or Cat B are both accepted), in every 6 months
- Complete 1 topic review article (for higher trainee) or 1 best evidence topic article (for basic trainee) in every 6 months
- Completion of at least one original research project during the course of training (which can be either during basic training or higher training) (Those who have completed all 6 years accredited training before 31 Dec 2004 are exempted)
- No score less than 3 (satisfactory) in any of the categories in the assessment form (in the half-yearly report of your Training Supervisor)
- Satisfactory completion of logbook

Name of Trainee	**Satisfactory Completion of Logbook (Yes / No)**	**Fulfillment of College Training Point Requirement (Yes / No)**	**Completion of Topic Reviews / Best Evidence Topic Article (Yes / No)**	**All Score ≥ 3 in Annual Assessment Form (Yes / No)**

Remark: _____

Prepared by Training Supervisor: _____

( )